



Richard D. Howe  
Chief of Police

# Town of Tyngsborough

Police Department  
20 Westford Road  
Tyngsborough, Massachusetts 01879-0549



TEL: (978) 649 – 7504  
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## BUSINESS OWNER APPLICANTS

**Business owner applicants** who are applying for a License to Carry (LTC) or Firearms Identification Card (FID) are required to submit the following documentation.

- Check payable to: Town of Tyngsborough**
- Completed LTC/FID application**  
*(Must complete EVERY question on application even if already answered on previous application, no matter how old the incident is)*
- Copy of Safety Course Certificate (LTC/FID Massachusetts Basic Firearms Safety Course)**  
*(Current members of the United States Military or the Massachusetts National Guard are no longer required to complete a basic firearms safety course.)*
- Two reference letters**
- Proof of business ownership in the Town of Tyngsborough**
- Massachusetts LTC/FID Affidavit – RENEWALS ONLY**

***\*\*Failure to submit all required documents could result in application being denied.\*\****

<i>Department Use Only</i>	
Received by: _____	Date: _____
LTC/FID Receipt Provided by: _____	



TYNGSBOROUGH POLICE DEPARTMENT  
FIREARM & F.I.D. LICENSING  
APPLICATION INSTRUCTIONS



To: L.T.C./F.I.D. License Applicants

From: Deputy Christopher Chronopoulos

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Please read this informational packet prior to filling out the enclosed application, it should answer any questions you might have. Incomplete or improperly filled out applications will delay the processing of your application. When filling out the application please fill in ***all information*** requested and be careful to be accurate with your answers. Knowingly filing an application containing false information is a crime in Massachusetts and is grounds for denial and/or revocation of your firearm license. A thorough background investigation is conducted on all applications which include checks with the Massachusetts State Police criminal database and the Massachusetts Department of Mental Health.

Once your application has been submitted you will receive a receipt which indicates the date the licensing authority received your application. In two to three weeks after you drop off your application you will be contacted to set up a time to have your fingerprints and photograph taken. New applicants should expect the process to take up to eight weeks to receive their license, renewal applicants up to four weeks. If you have any questions you have about the licensing process call 649-7504.

**CURRENT FEE'S SET BY THE STATE**

L.T.C. (Class A)	\$ 100.00
F.I.D. (Class C)	\$ 100.00
F.I.D. Restricted (Mace/Pepper Spray) <b>New App</b>	\$ 25.00 ( <i>ages 15-17</i> )
	<b>** 18 &amp; older no license required **</b>
Applicant is 70 yrs. or older	No Fee
LTC Renewal for Retired Law Enforcement	\$25.00

***\*No cash accepted, please make checks payable to the Town of Tyngsborough.***

***As of September 17, 2004 all licenses are valid for 6 years. Licenses of those individuals who apply for a renewal before the expiration date of their current license will remain active until the application for renewal is approved or denied.***

***\*\*Please note a social security number is REQUIRED on the attached form in order to process your application.***



## ***DESCRIPTION OF CLASSES OF FIREARM LICENSES***

### **Class A License: Entitles the holder of the license to:**

- Purchase, rent, lease, borrow or possess and carry: **Large capacity** firearms and large capacity feeding devices and ammunition, subject to such restrictions relative to the possession, use or carrying of firearms as the licensing authority deems proper.
- Purchase, rent, lease, borrow, possess and carry: **Large capacity** rifles and shotguns and feeding devices, subject to restrictions relative to the possession, use or carrying of firearms as the licensing authority deems proper.
- Violation of a restriction set by the licensing authority is a misdemeanor punishable by a fine of not less than \$1,000 or more than \$10,000.

#### **1) Large capacity feeding device is defined as:**

- a) A fixed or detachable magazine box, drum, feed strip or similar device capable of accepting, or that can be readily converted to accept, **more than 10 rounds** of ammunition or **more than five shotgun shells**.
- b) A large capacity ammunition feeding device as defined in the Federal Public Safety firearms Use Protection Act.

#### **2) Large capacity weapon: any firearm, rifle or shotgun is defined as:**

- a) that is semiautomatic with a fixed large capacity feeding device;
- b) that is semiautomatic and capable of accepting, or readily modifiable to accept, any detachable large capacity feeding device;
- c) that employs a rotating cylinder capable of accepting **more than ten rounds** of ammunition in a rifle or firearm and **more than five shotgun shells** in the case of a shotgun or firearm; or
- d) that is an assault weapon.

### **F.I.D. Cards: Entitles the holder of the license to:**

- Possess non-large capacity rifles and shotguns
- Possess mace or pepper spray (*18 years or older no FID required for mace or pepper spray only*)

### **Does not entitle the holder to:**

- Possess a large capacity firearm or large capacity feeding device therefore, **EXCEPT** under a Class A license issued to a shooting club as provided under section 131 or under the **direct supervision** of a holder of a Class A license issued to an individual under section 131 at an incorporated shooting club or licensed shooting range; **or**
- Possess a non-large capacity firearm or large capacity rifle or shotgun or large capacity feeding device therefore, **EXCEPT** under a Class A license issued to a shooting club as provided under section 131 or under the **direct supervision** of a holder of a Class A license issued to an individual under section 131 at an incorporated shooting club or licensed shooting range.

DATE APPLICATION REC'D \_\_\_\_\_  
 PAID CHK #: \_\_\_\_\_  
 REC'D BY: \_\_\_\_\_



FTN: \_\_\_\_\_  
 LIC #: \_\_\_\_\_

**Tyngsborough Police Department**

20 Westford Road  
 Tyngsborough, Massachusetts 01879-0549  
 TEL: (978) 649-7504 FAX: (978) 649-3670

**APPLICATION FOR NEW/RENEWAL OF A FIREARMS IDENTIFICATION CARD (FID) OR A LICENSE TO CARRY FIREARMS (LTC) OR LICENSE TO POSSESS A MACHINE GUN**

COMPLETED APPLICATIONS SHOULD BE RETURNED TO THE TYNGSBOROUGH POLICE DEPARTMENT.  
 (Do not mail this application to the Firearms Record Bureau.)

**PLEASE CHECK ONE:**

- NEW APPLICANT  
 RENEWAL – MOST RECENT LTC OR FID CARD NUMBER: \_\_\_\_\_  
 ISSUED FROM WHICH CITY or TOWN: \_\_\_\_\_, MA. EXPIRATION DATE: \_\_\_\_\_

**CHECK THE TYPE OF LICENSE YOU ARE APPLYING FOR:**

- FIREARMS IDENTIFICATION CARD (FID) – RESTRICTED (PEPPER SPRAY) – AGES 15-17  
 FIREARMS IDENTIFICATION CARD (FID)  
 CLASS A LICENSE TO CARRY (LTC) – LARGE CAPACITY  
 LICENSE TO POSSESS A MACHINE GUN  
 CHECK IF A CLUB LICENSE

**\*NOTE: ONLY THE COLONEL OF THE MASSACHUSETTS STATE POLICE CAN ISSUE A CLUB LICENSE**

- IF THE APPLICATION IS FOR YOUR FIRST FIREARMS IDENTIFICATION CARD (FID) OR A LICENSE TO CARRY (LTC), A COPY OF THE FIREARMS SAFETY CERTIFICATE OR HUNTERS SAFETY COURSE CERTIFICATE MUST BE ATTACHED TO THIS APPLICATION.  
 CERTIFICATE INCLUDED WITH THIS APPLICATION:  YES  NO
- IF ISSUED FOR EMPLOYMENT PURPOSES, A LETTER FROM EMPLOYER ON COMPANY LETTERHEAD REQUESTING ISSUANCE AND REASON MUST BE INCLUDED ALONG WITH APPLICATION:  
 LETTER INCLUDED WITH THIS APPLICATION:  YES  NO
- ARE YOU APPLYING FOR THIS LICENSE AS A BUSINESS OWNER IN THIS TOWN?  YES  NO

**PERSONAL INFORMATION**

\_\_\_\_\_  
 LAST NAME FIRST NAME MIDDLE NAME SUFFIX  
 \_\_\_\_\_  
 DATE OF BIRTH PLACE OF BIRTH  
 \_\_\_\_\_  
 MOTHERS MAIDEN NAME – LAST FIRST FATHERS NAME – LAST FIRST  
 \_\_\_\_\_  
 OCCUPATION DRIVER'S LICENSE # SOC. SEC. #  
 \_\_\_\_\_  
 RESIDENTIAL ADDRESS TOWN STATE ZIP CODE  
 SAME AS ABOVE  
 \_\_\_\_\_  
 MAILING ADDRESS TOWN STATE ZIP CODE  
 \_\_\_\_\_  
 ( )  
 TELEPHONE #

**\*EMPLOYER INFORMATION REQUIRED**

EMPLOYED BY \_\_\_\_\_

EMPLOYER ADDRESS \_\_\_\_\_

( ) \_\_\_\_\_  
EMPLOYER TELEPHONE # \_\_\_\_\_ EXT. \_\_\_\_\_

**PHYSICAL ATTRIBUTES**

HEIGHT \_\_\_\_\_ WEIGHT \_\_\_\_\_ BUILD \_\_\_\_\_ SEX:  MALE  FEMALE  
EYE COLOR \_\_\_\_\_ COMPLEXION \_\_\_\_\_ HAIR COLOR \_\_\_\_\_

**BACKGROUND QUESTIONS**

**WARNING:** ANY PERSON WHO KNOWINGLY FILES AND APPLICATION CONTAINING FALSE INFORMATION SHALL BE PUNISHED BY A FINE OF NOT LESS THAN \$500 NOR MORE THAN \$1,000 OR BY IMPRISONMENT FOR NOT LESS THAN 6 MONTHS NOR MORE THAN 2 YEARS IN A HOUSE OF CORRECTION, OR BY BOTH SUCH FINE AND IMPRISONMENT (M.G.L. c. 140 s. 131).

PLEASE ANSWER THE FOLLOWING QUESTIONS COMPLETELY AND ACCURATELY.

1. ARE YOU A CITIZEN OF THE UNITED STATES?  YES  NO  
IF LAWFUL PERMANENT RESIDENT ALIEN, PLEASE PROVIDE: GREEN CARD NO: \_\_\_\_\_  
RESIDENT SINCE: \_\_\_\_\_  
IF NATURALIZED, PLEASE PROVIDE: NATURALIZATION NO: \_\_\_\_\_  
NATURALIZATION PLACE: \_\_\_\_\_  
NATURALIZATION DATE: \_\_\_\_\_
2. HAVE YOU EVER RENOUNCED YOUR U.S. CITIZENSHIP?  YES  NO
3. WHAT IS YOUR AGE? \_\_\_\_\_
4. HAVE YOU EVER BEEN ARRESTED OR APPEARED IN ANY COURT AS A DEFENDANT FOR ANY CRIMINAL OFFENSE?  YES  NO
5. ARE YOU THE SUBJECT OF ANY PENDING CRIMINAL CHARGE?  YES  NO
6. HAVE YOU EVER BEEN CONVICTED OF A FELONY?  YES  NO
7. HAVE YOU EVER BEEN CONVICTED OF THE UNLAWFUL USE, POSSESSION, OR SALE OF CONTROLLED SUBSTANCES AS DEFINED IN M.G.L. c. 94C, § 1?  YES  NO
8. HAVE YOU EVER BEEN CONVICTED OF A VIOLENT CRIME OR A CRIME OF DOMESTIC VIOLENCE?  YES  NO
9. HAVE YOU EVER BEEN CONVICTED AS AN ADULT OR ADJUDICATED A YOUTHFUL OFFENDER OR DELINQUENT CHILD IN ANY STATE OR FEDERAL JURISDICTION?  YES  NO
10. ARE YOU NOW, OR HAVE YOU EVER BEEN THE SUBJECT OF A RESTRAINING ORDER ISSUED PURSUANT TO M.G.L. c. 209A, OR A SIMILAR ORDER ISSUED BY ANOTHER JURISDICTION?  YES  NO
11. ARE YOU CURRENTLY THE SUBJECT OF ANY OUTSTANDING ARREST WARRANT IN ANY STATE OR FEDERAL JURISDICTION?  YES  NO



12. HAVE YOU EVER BEEN COMMITTED TO ANY HOSPITAL OR INSTITUTION FOR MENTAL ILLNESS, OR ALCOHOL OR SUBSTANCE ABUSE?  YES  NO
13. HAS ANY FIREARMS LICENSE ISSUED UNDER THE LAWS OF ANY STATE OR TERRITORY EVER BEEN SUSPENDED, REVOKED, OR DENIED?  YES  NO
14. HAVE YOU BEEN DISCHARGED FROM THE ARMED FORCES OF THE UNITED STATES UNDER DISHONORABLE CONDITIONS?  YES  NO
15. HAVE YOU EVER BEEN THE SUBJECT OF AN ORDER OF THE PROBATE COURT APPOINTING A GUARDIAN OR CONSERVATOR?  YES  NO

IF YOU ANSWERED "YES" TO ANY OF THE QUESTIONS 4-15, GIVE DETAILS WHICH MUST INCLUDE DATES, CIRCUMSTANCES AND LOCATION.

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**IF NECESSARY, USE A SEPARATE SHEET OF PAPER**

**PREVIOUS NAMES OR ALIASES:**

HAVE YOU EVER USED OR BEEN KNOWN BY ANOTHER NAME?  YES  NO  
 IF YES, LIST NAMES/ALIASES \_\_\_\_\_

**PREVIOUS RESIDENCES:**

HAVE YOU EVER RESIDED IN A STATE, TERRITORY, OR JURISDICTION OTHER THAN MASSACHUSETTS?  YES  NO  
 IF YES, WHERE (TOWN / CITY & STATE)

1 \_\_\_\_\_ 2 \_\_\_\_\_  
 3 \_\_\_\_\_ 4 \_\_\_\_\_

**PREVIOUS LICENSES:**

HAVE YOU EVER HELD A LICENSE TO CARRY IN ANY OTHER STATE, TERRITORY OR JURISDICTION?  YES  NO  
 IF YES, LIST WHERE, WHEN AND LICENSE NUMBER

1 \_\_\_\_\_ 2 \_\_\_\_\_  
 3 \_\_\_\_\_ 4 \_\_\_\_\_

**REFERENCES:**

LIST NAME ADDRESS AND TELEPHONE NUMBER OF YOUR TWO REFERENCES BELOW. PLEASE ATTACH YOUR REFERENCE LETTERS TO THIS APPLICATION.

1. \_\_\_\_\_  
LAST NAME FIRST NAME TELEPHONE #  
\_\_\_\_\_  
ADDRESS TOWN STATE

2. \_\_\_\_\_  
LAST NAME FIRST NAME TELEPHONE #  
\_\_\_\_\_  
ADDRESS TOWN STATE

**REASONS FOR APPLYING:**

PLEASE LIST THE REASON(S) FOR REQUESTING THE ISSUANCE OF CARD OR LICENSE:

\_\_\_\_\_

**CHANGE OF ADDRESS NOTIFICATION REQUIREMENTS:**

MASSACHUSETTS GENERAL LAW REQUIRES THAT ANY LICENSEE SHALL NOTIFY, IN WRITING, THE LICENSING AUTHORITY WHO ISSUED SAID LICENSE, THE CHIEF OF POLICE INTO WHOSE JURISDICTION THE LICENSEE MOVES AND THE EXECUTIVE DIRECTOR OF THE CRIMINAL HISTORY SYSTEMS BOARD OF ANY CHANGE OF ADDRESS. SUCH NOTIFICATION SHALL BE MADE BY CERTIFIED MAIL WITHIN 30 DAYS OF ITS OCCURRENCE. FAILURE TO NOTIFY SHALL BE CAUSE FOR REVOCATION OR SUSPENSION OF SUCH CARD (M.G.L. c 140 s.131 (1)).

**I DECLARE THE ABOVE FACTS ARE TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE AND BELIEF, AND I UNDERSTAND THAT ANY FALSE ANSWER(S) WILL BE JUST CAUSE FOR DENIAL OR REVOCATION OF MY LICENSE TO CARRY FIREARMS AND MAY BE USED IN A CRIMINAL PROCEEDING PURSUANT TO M.G.L. c140 s. 129 & 131.**

**SIGNED UNDER THE PENALTIES OF PERJURY.**

\_\_\_\_\_  
*SIGNATURE OF APPLICANT*

\_\_\_\_\_  
*DATE*

**\*RETURN COMPLETED APPLICATION TO THE TYNGSBOROUGH POLICE DEPARTMENT. APPLICATION WILL NOT BE ACCEPTED WITHOUT PROCESSING FEE.**

**DO NOT MAIL TO THE MASSACHUSETTS STATE FIREARMS RECORD BUREAU.**

Massachusetts License to Carry (LTC)/Firearms Identification Card (FID) Affidavit

Complete this form only if you are renewing your firearms license.

License Holder Name: \_\_\_\_\_

Current LTC or FID card Number: \_\_\_\_\_

*Please select one:*

A.  (No firearm(s) lost or stolen since previous issuance of LTC or FID card)

1. I am renewing a Massachusetts firearms identification (FID) card or license to carry (LTC) firearms.

2. I have not lost one or more firearms or had any firearms stolen since the renewal or issuance of my last FID card or LTC.

OR

B.  (Firearm(s) reported lost or stolen since previous issuance of LTC or FID card)

1. I am renewing a Massachusetts firearms identification (FID) card or license to carry (LTC) firearms.

2. I have lost one or more firearms or have reported stolen one or more firearms since the renewal or issuance of my last FID card or LTC.

*List all lost or stolen firearms below; use additional sheets as necessary.*

Lost or Stolen	Date Reported Lost or Stolen	Reported to (Police Dept.)	Type	Make	Model	Serial Number	Case Number

The above information is true and accurate to the best of my knowledge and belief.

**SIGNED UNDER THE PENALTIES OF PERJURY:**

Signature: \_\_\_\_\_

Date: \_\_\_\_\_